



Physical Intervention Policy

A. Purpose

New Horizons School expects all staff members, as well as parents and guardians, visitors, and service providers, to recognize that when a student is at risk of being harmed or is in a dangerous situation, appropriate action will be taken to reduce the risk of harm.

We recognize that safeguarding and protecting our students is of utmost importance at our school. Students may identify situations that pose a risk and seek help for themselves or for other students.

For the purposes of this document, the following terms shall be used:

Student: Any student enrolled at **New Horizons School**, regardless of age, as well as any visiting minor.

Staff Member: Any individual employed by **New Horizons School**, regardless of their position or title.

To prevent potentially risky situations from escalating, **New Horizons School** adheres to the following principles:

- The well-being of the student is our priority, and every student has the right to be protected from harm and exploitation. A student's well-being shall be safeguarded regardless of their race, religion, abilities, disability, gender, or culture.
- All students must be and feel safe at school.
- Every student has the right to receive strategies and develop skills that help them keep themselves safe.
- All adults in the school community must demonstrate a commitment to safeguarding the students with whom they work.
- At New Horizons Bilingual School, we work collaboratively with parents, facilitators, and other professionals to ensure the protection and safeguarding of our students.
- The well-being of our students is our priority.
- All students have equal rights to protection and safeguarding; however, we recognize that, in some cases, additional support may be required. These circumstances may include special educational needs, disability, gender, religion, and sexual orientation.



B. Scope

The Physical Intervention Policy shall be endorsed by International Schools Partnership (ISP), signed by the General Director, and adopted and implemented at all levels of the organization.

C. Procedures

There may be occasions when adults within the school, as part of their responsibilities, may need to use physical intervention to prevent students from harming themselves or others. Any such intervention must be reasonable and proportionate to the circumstances in which it is required and should be used only as a last resort.

Examples of Situations Requiring Physical Intervention:

- If an argument between two students escalates to the point where they begin physically attacking one another, the first response should be to clearly say, “STOP.” If this does not stop the behavior, bystanders should be moved away from the situation. If the incident occurs inside a classroom, students should be instructed to leave the classroom; if it occurs in an outdoor or common area, students should be instructed to move away.
- One of the students may be asked to seek assistance from an appropriate authority in figure within the section. If no authority figure is available to assist with physically separating the students, staff should proceed to separate them.

Physical intervention should be used if:

- A student attempts to physically harm another student or a member of the school staff.
- A student attempts to physically harm themselves.

The relevant Section Director shall require any adult involved in an incident of this nature to report the situation as soon as possible. **The staff member shall document the incident in writing, providing a complete description of the events and the physical intervention used.** Witnesses should be included in the report whenever possible.



COLEGIO BILINGÜE NEW HORIZONS

Following a physical intervention, **a member of the relevant section team shall speak with the student involved in order to hear their account and description of the events.** Written notes shall be made of this conversation and kept in the student's file.

The student must always be referred to the school's Medical Services Team for an assessment to confirm their physical well-being.

Parents and/or guardians must be notified whenever a physical intervention occurs, either by email and/or by telephone call made on the same day as the incident.